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LaSalle Building, 1034 Connecticut Ave. N. W.

1 June 1944

MINUTES of the 86th MEETING

Present:

Col. Bicknell, G-2

Comdr. Bailey, ONI Lt. Col. Dubois, A-2

Lt. Col. Kountz, Secretary

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Lt. Comdr. Clinton, JISPB Staff

Major Douglas, JISPB Staff

Lt. Pratt, JISPB Staff

Lt. (jg) Quam, JISPB Staff

Lt. Van Rees, JISPB Staff

Mr. Hamburger, Sterns

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1. Col. Bicknell opened the meeting by explaining that Mr. Hamburger of Edward Stern and Company was here to discuss a proposed schedule of work on JANIS #87.

- that a chart indicating the schedule of work from June 15 to July 29 (completion date) would be forthcoming from Sterns within the next few days, and all material under discussion would be confirmed by letter. The general plan is to furnish JISPB with a minimum of 25 galleys per day and, in addition, 40 make up pages per day. JISPB agreed that we would crop blue prints and Mr. Hamburger indicated that the art work should start coming to him on June 15, and all should be supplied by the 25th. JISPB is to get 3 sets of galley proofs, 3 sets of page proofs and 2 sets of blue prints. Chapter covers are to be 0.K.'d by us immediately upon initiating a JANIS. It was also suggested that the JISPB set a maximum number of pages to be contained in a volume.
- 3. Mr. Hamburger pointed out that material should be bought for JANIS publications on the basis of one per month.

Meeting was adjourned.

GEORGE H. KOUNTZ, Lt. Col., G.S.C.,

Secretary.

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DATE: _____ REVIEWER: 018648